

Food Service Director: The West Middlesex Area School District is searching for experienced candidates for the position of Food Service Director. This position offers comprehensive benefits, including health insurance, dental and vision insurance, paid time off, and a retirement plan.

Key Responsibilities:

- Direct and manage all aspects of the school food service program in two buildings K-6 and 7-12
- Develop and implement menus that meet nutritional standards and appeal to students
- Ensure compliance with all food safety and sanitation regulations
- Prepare and manage the budget, and monitor expenditures and maximize cost efficiency
- Oversee procurement and inventory management, including vendor contracts and food and supply purchasing
- Hire, train, supervise and evaluate food service staff to maintain high standards of service and quality
- Supervise and operate a summer food program, which may include WMASD and other districts

Required Skills and Qualifications:

- Proven experience in food service management, preferably in an educational setting
- Strong knowledge of school nutrition guidelines and menu planning
- Excellent leadership, communication, and organizational skills
- Ability to adapt to changing regulations and dietary requirements
- Experience utilizing Primero Edge menu planning software and point of sale preferred. Competent in Microsoft Office Suite and Google Applications such as Drive and Sheets.
- Ability to work on your feet for long periods of time and lift up to 40 pounds
- Ability to meet USDA Hiring Standards as defined by Final Rule Professional Standards for State and School Nutritional Personnel:

Regionally competitive salary based on experience.

Employment type: Full time, 12 months position.

Please send letter of interest, resume, and three recent letters of recommendation to Superintendent Raymond C. Omer, West Middlesex Area School District, 3591 Sharon Road, West Middlesex, PA 16159 by October 6, 2025. If submitting an electronic packet, please email to mmorelli@westmiddlesex.org and submit as one attachment.